

Village of Ubly
February 1, 2018
“Approved Meeting Minutes”

The Village of Ubly Regular Meeting was called to order at 7:00 p.m. February 1, 2018 at the Bingham/Village Government Center.

Attendance: In attendance were President Pro Tem, Susan Schrader; Trustees; Larry Western, Jason Nicol and Victoria Rutkowski, Clerk Barb Butch, Treasurer Kelly Pearce, DPW Supervisor Carl Weber, Police Chief Dave Rothe and Water Administrator Lori White. With an excused absence - Trustee Lola Brown, and an unexcused absence – Trustee Larry Gornowicz. There were 11 citizens in attendance.

The Pledge of Allegiance was recited.

Public Comment: None

Steve Rutkowski representative from Spicer Group addressed the Council on the upcoming Rec Plan and DNR Grant timeline. To comply with the grant the Village will need 10 -15 letters of support. The Village will also need a letter of approval from a Disabilities Group in the area. Treasurer Kelly Pearce will be working on the Safe Routes to School Grant. She will be working with school officials to go over sidewalks that are in need of repairs and/or adding additional walkways. Mike Moorman stated he was in contact with Superintendent Joe Candela and he said the school is in support of the grant.

Victoria Rutkowski will contact Randy Miller, disability advocate, in regards to having a list of people who can be a sign language representative at a meeting if so needed.

Water Report: Lori White presented the Water Billing report.

President Pro Tem Susan Schrader brought to Council's attention that a Consent of Agenda could be approved and would include the Clerk's and Treasurer's Report. Victoria Rutkowski moved to adopt the Consent of Agenda, seconded by Larry Western. All in favor, motion carried.

Clerks Report: January 4, 2018 minutes were presented to Council. Chief Rothe had some corrections from his report.

January bills were presented to Council. Barb pointed out that a couple of bills would not be in for a day or two and asked Council to pay when they came in. Jason Nicol made a motion to pay said bills, seconded by Victoria Rutkowski. All in favor, motion carried.

Informed Council that after checking with the Villages MML Rep, it was recommended that the “Ubly Bucks” not be passed out in the future. Public funds are not to be used.

Barb asked the Council to approve the MDOT Performance Resolution for 2018. This will let her contact MDOT when the Village has a Parade and may be blocking M19 for a small amount of time. Jason Nicol made a motion to approve the Performance Resolution, seconded by Larry Western. All in favor, motion passed.

Barb informed Council that the Council's annual checks will be issued the week of February 12.

Treasurer's Report: Council looked over the Treasurer's Report. Council accepted the Treasurer's Report subject to audit.

Victoria Rutkowski made a motion to accept the minutes, bills due and treasurer's report, subject to audit, seconded by Jason Nicol. All in favor, motion passed.

Trustee Reports:

Public Safety/Susan Schrader: Chief Rothe presented the December Police Report to Council. Also discussed was the Police Dept. budget for the upcoming fiscal year. No Parking signs will be presented to Council at the next meeting. Chief Rothe will do the traffic control orders and Council will have to approve them before they can be put in. Barb will check with the auditor if ACT 51 monies can be used to purchase the signs.

Planning & Zoning/Jason Nicol: Next Planning Commission, Master Plan meeting will be Monday, March 19th, 7 p.m. at the Senior Center. An important meeting concerning the Village and Rec Plans.

The Employee Handbook updates were discussed page by page. Additional changes will be made and the final draft will be approved at the March 1 Council meeting. Dave Rothe spoke on behalf of the Village employees on the changes being made. Pro Tem Schrader noted his

concerns and felt that Council needed to address and bring the Handbook up to date since it had last been done in 2006.

Parks & Public Spaces/Lola Brown: Absent.

Public Works/Larry Western: Larry informed Council on various jobs the DPW has completed during the month. 3 trees on the property border by one of the Softball fields are dead or dying and need to be removed. Larry Western made a motion, seconded by Victoria Rutkowski to remove the trees. All in favor, motion carried.

MML Rep./Victoria Rutkowski: Nothing.

Finance & Budget/Jason Nicol: Talked about the upcoming budget. He has the Police budget, and the DPW list of Sidewalk projects and Streets to be repaved. DPW also talked about getting the water main on Margie St. connected to Agnes St. and also the storm sewer. DPW would like to purchase a mini excavator. Water tower will need to be painted in the next year or two and will need a logo. DPW also requested a 2% cost of living wage increase.

Old Business/ New Business: Pro Tem Schrader brought up the Masonic Temple on the corner of Main & Washington. Jason Nicol talked to MDOT and may be able to get some funds to help with this building. Jason informed Council he will be going to the next Twp. meeting to ask for funds to purchase this building in the hopes of tearing it down and opening up that corner. He also stated that before the building is torn down an asbestos study should be done. A motion was made by Larry Western, seconded by Victoria Rutkowski, that Jason Nicol will attend the next Bingham Twp. meeting about the Masonic Temple. All in favor, motion carried.

Pro Tem Schrader brought up the open Council seat occupied by Larry Gornowicz. She talked to Mr. Gornowicz and he said he will be done after the budget meeting. An official letter of resignation has not been received as of the February meeting. Jason Nicol made a motion, seconded by Larry Western to send a certified letter to Trustee Gornowicz that due to non-attendance his seat on Council has been terminated. All in favor, motion carried.

Paying the Zoning Administrator was discussed. Larry Western, seconded by Jason Nicol made a motion to pay David Jaroch \$500 for the 10 regular permits and 2 appeals work that was done. All in favor, motion carried.

Public Comment: Jim Zulauf questioned if Trustee Gornowicz's seat on Council was open due to non-attendance. President Pro Tem discussed the months that had been missed. There being no further discussion, Jason Nicol made the motion to adjourn the meeting at 8:52 p.m., seconded by Victoria Rutkowski.

Respectfully submitted,

Barbara J. Butch, Clerk