

Village of Ubly
December 7, 2017
“Approved Meeting Minutes”

The Village of Ubly Regular Meeting was called to order at 7:00 p.m. December 7, 2017 at the Bingham/Village Government Center.

Attendance: In attendance were President David Jaroch, Trustees; Larry Western, Jason Nicol, and Lola Brown, Clerk Barb Butch, DPW Supervisor Carl Weber and Water Administrator Lori White. Trustees Victoria Rutkowski, Susan Schrader, Larry Gornowicz and Treasurer Kelly Pearce and Chief David Rothe with excused absences. There were 6 citizens in attendance.

The Pledge of Allegiance was recited.

Public Comment: Steve Irvine presented to Council a copy of the Farmer’s Market Rules and Regulations form that all vendors will receive. Steve informed Council that the Homecoming Committee met and voted on positions for the upcoming Homecoming. All positions stayed the same. The theme for the 2018 Homecoming will be “Michigan Lumbermen”. There will be a chainsaw carver present and will be having shows throughout the weekend. Some of the carvings will then be raffled off at the Homecoming and the rest throughout the year.

Water Report: Lori White presented the Water Billing report. Made Council aware that the Office hours will be changing to Thursday’s from 5:30 – 7 p.m.

Clerks Report: November 2, 2017 minutes were presented to Council. Lola Brown made the motion to approve minutes, seconded by Larry Western. All in favor, motion carried. November bills were presented to Council. Jason Nicol made a motion to accept and pay the November bills as presented, seconded by Lola Brown. All in favor, motion carried. After checking on auditing firms, a motion was made by Lola Brown seconded by Larry Western to award the Village Auditing contract to Berthiaume & Company for the next 3 years. All in favor, motion carried.

Barb informed Council that the CVTRS Report was finished and submitted before the deadline. CPA Laurie Messing worked on the report and filled in back years from 2012 to 2017. Presented the 2017 “Ubly Bucks” list of recipients. A motion was made by Larry Western, seconded by Jason Nicol to send the gift certificates to everyone on the list. All in favor, motion carried.

Treasurer’s Report: Absent. Council looked over the Treasurer’s Report. Council accepted the Treasurer’s Report subject to audit.

The 1st Annual Christmas in the Park was discussed. Scheduled to be held Friday, December 8th from 6 – 8 p.m. There is to be many prizes given away. Also there will be hot chocolate, coffee and donuts. Trustee Lola Brown presented to Council the bill for advertising asking if it could be covered. After discussion it was decided that Clerk Barb Butch would check with the Village’s MML rep.

Trustee Reports:

Public Safety/Susan Schrader: Absent. October’s Police Report was left by Chief Rothe and presented to Council.

Planning & Zoning/Jason Nicol: Next Planning Commission, Master Plan meeting will be Monday, Dec. 11th, 7 p.m. at the Senior Center. Will view the future land use map and preliminary proposal for the Rec Plan.

The Employee Handbook updates are still being discussed. Job descriptions for DPW Supervisor, DPW Laborer, Police Chief, Village Treasurer and Village Clerk were presented to Council. They will be looked over and discussed at the January Council meeting. Jason Nicol felt a job description for Police Officer and Water Billing Supervisor was needed also.

There are 2 interested individuals for the Village Zoning Administrator position, Lisa Gaps and Terry Kelly. Both are from the Caseville area. Both will be discussed at the upcoming Planning Commission meeting and a decision will be made at the January Council meeting.

Zoning Administrator Report: One garage is being built at this time.

Parks & Public Spaces/Lola Brown: Lola discussed the upcoming Christmas in the Park.

Public Works/Larry Western: Larry informed Council on various jobs the DPW has completed during the month. Informed Council that Virgil Briolat attended a class for his water license, the Village will need to purchase new garland for some of the lighted hanging decorations on the street light poles and after installation of the new pump for Well #7, water samples are good.

MML Rep./Victoria Rutkowski: Absent.

Finance & Budget/Larry Gornowicz: Absent.

Old Business/ New Business: President Jaroch reminded Council of the upcoming 2018 Village Budget. All departments need to come up with a list and cost of items needed for the upcoming year.

Trustee Lola Brown brought up the open Council seat. According to the Clerk an official letter of resignation has not been received and Trustee Gornowicz did contact the Clerk about not attending tonight's meeting.

President Jaroch brought to the Council's attention a House Inspection to be done in the Village concerning Code compliance. After discussion it was decided the Village Police should accompany the County Official to the residence.

The first reading of Article VII, Anti-Blight Regulations (Commercially Zoned Areas) Ordinance was presented.

Public Comment: Jim Zulauf commended the Clerk on a job well done. Steve Irvine informed Council that the TVO Breakfast w/ Santa was a huge success. 190 adults were served and 70 children saw Santa and received a gift. The Lions Club also had a Kid Sight area and tested 30 children with 10 being referred to an eye doctor.

There being no further discussion, Lola Brown made the motion to adjourned the meeting at 7:50 p.m., seconded by Larry Western.

Respectfully submitted,

Barbara J. Butch, Clerk