

Village of Ubly

April 6, 2017

“Approved Meeting Minutes”

The Village of Ubly Regular Meeting was called to order at 7:00 p.m. April 6, 2017 at the Bingham/Village Government Center.

Attendance: In attendance were - President David Jaroch; Trustees; Larry Western, Victoria Rutkowski, Larry Gornowicz, Jason Nicol, Lola Brown and Susan Schrader; Clerk, Barb Butch, Treasurer Kelly Pearce, Police Chief Dave Rothe and Water Administrator Lori White. DPW Supervisor Carl Weber had an excused absence. There were 12 citizens in attendance.

The Pledge of Allegiance was recited.

Public Comment:

Kurt Watchowski from Gemini Group wanted to inform Council they will be replacing the asphalt in the Gemini parking lot and would like to link the downspouts to the storm drains.

Steve Irvine updated Council on this year's Homecoming theme "Bless the USA". The Committee is ahead of schedule and hopes to have the flyers done by May for early distribution. Bikes for the children's bike giveaway have all been sponsored.

Steve Rutkowski from Spicer Group passed out flyers concerning the Master Plans they have done around and for Huron County. They will integrate that information into our Master Plan if they are picked for the job.

Clerks Report: Barb presented March 2, 2017 minutes. Lola Brown made a motion to approve minutes, seconded by Victoria Rutkowski. All in favor, motion carried..

March bills were presented to Council. Victoria Rutkowski made a motion to accept the March Bills as presented, seconded by Susan Schrader. All in favor, motion carried. Informed Council that on April 19th the Auditor would be going over the Village's finances.

Treasurer's Report: Kelly Pearce presented the March Treasurer's Report. The council accepted the Treasurer's report pending audit. Informed Council on her Grant Writing Class, to be eligible for a grant it must be in your Master Plan but not in your budget.

Motion made by Susan Schrader, seconded by Lola Brown to cover lunch on April 19th when the Auditor is here. All in favor, motion carried.

David Jaroch brought up a Eco Tourist Grant that is available for \$500. Kelly will be applying for this grant for a sign for the walking trail located at the south end of the village.

Motion made by Susan Schrader, seconded by Victoria Rutkowski to apply for the grant. All in favor, motion carried.

Trustee Reports:

Public Safety/Susan Schrader: Police Committee met and went over police wages. Would like to see a credit card for the Police Dept. Discussion followed. Police Chief Rothe will get more information and work with Barb on a policy. Susan would also like to see a gas card in the patrol car in emergencies when the vehicle may be out of town and fuel is needed. It was tabled at this time. Crossing guard Connie Swartzentruber will be retiring at the end of the school year and it has been decided to work with 1 crossing guard at the corner of Union and Washington Streets where they are needed the most. Police Chief Rothe has ordered the new police car and will put design suggestions in Council's boxes to be determined. Brett Mosier from the Tech Center asked if the

Village could donate the old car to them to work on and use for police programs. Will be decided at a later date.

Planning & Zoning/Jason Nicol: Went over the Notification of the Zoning Change concerning Accessory buildings.

Motion was by Victoria Rutkowski, seconded by Larry Western to accept the language of the Zoning Change to be presented at the next Planning Commission Meeting on April 17, 2017.

Jim Zulauf from the Planning Commission brought to Council the choices that were picked for the Master Plan/Rec Plan Presentations. The McKenna Group and Spicer Group were the top 2 choices. Discussion followed.

A motion was made by Susan Schrader, seconded by Lola Brown to end discussion.

A motion was made by Susan Schrader, seconded by Lola Brown to award the Master Plan/Rec Plan to the Spicer Group. All in favor, motion carried.

A letter will be drafted and sent to all participants on who was awarded the job.

Parks & Public Spaces/Lola Brown: Victoria Rutkowski and Lola Brown met and came up with a list of improvements needed for the Park Pavilion. New bathrooms, pull down overhead doors and a kitchen were some of the items listed. Lola also noted that the 2 tables that are under the pavilion will be fixed and lowered by Damion Irvine. Lola talked to Dan Droupiewski and the area Boy Scouts will be painting the picnic table tops and seats. Tracey Foster will be doing the movie in the park again this year. Little League are in the process of getting everything ready for the new dugouts.

Public Works/Larry Western: DPW repaired street sweeper, maintenance on backhoe, removed diseased trees, cleaned up brush from North dump & burned. Hydrants will be flushed in April. Bids were presented for fencing around ball fields. Vets Park estimate of \$5162.90 will be taken from the Parks budget.

A list of streets that will need new asphalt was presented, discussion followed and a revised list was formed.

A motion was made by Larry Gornowicz, seconded by Larry Western to have the revised list of streets sent out for bids. All in favor, motion carried. Bids to be presented no later than 5 p.m. on May 2nd.

It was brought up to get an estimate on the cost of engineering done for Margie St. to Agnes St. Sidewalks to be repaired will be focusing on the worst and working down the list. Last year's part-time summer help will once again be working for the village.

MML Rep./Victoria Rutkowski: No report.

Finance & Budget/Larry Gornowicz: No report.

Old Business/ New Business: Lola Brown said the Lions Club will be going to Lansing about soliciting on the streets. They are hoping to have this changed to allow them to run their campaigns like they have in the past.

President Jaroch said he is looking for articles for the Village Newsletter, which will be going out with the upcoming Water bills in a few weeks.

The Purchasing Ordinance was discussed. A motion was made by Susan Schrader, seconded by Larry Gornowicz to amend Sec. 3 to include: Routine or day-to-day expenses omitted. All in favor, motion carried.

Motion made by Larry Gornowicz, seconded by Lola Brown to accept the Purchasing Ordinance Draft 3 with amendments included. All in favor, motion carried.

The Waste Collection Contract with Emterra was presented but was referred for further study.

Water Administrator/Lori White: Presented to Council the 4th quarter 2016 report. 5 active accounts that are delinquent were discussed. A motion was made by Susan Schrader, seconded by Lola Brown to have these 5 accounts put on the 2017 tax roll for

non-payment. All in favor, motion carried. A list of non-payments mainly by renters will be given to Police Chief Rothe who will contact these individuals to collect monies owed.

Public Comment:

Jim Zulauf stated that there will be the Public Hearing of the exact language of the Zoning Change on Monday, April 17th, it will then come back to Council to pass at the May 4th Council meeting.

Steve Irvine wanted to make it known that the Homecoming Committee covers Part-time Police costs for the Homecoming.

Steven Rutkowski from Spicer Group thanked the Council for awarding them the Master Plan/Rec Plan job.

There being no further discussion, President David Jaroch thanked everyone for attending and Susan Schrader made a motion, seconded by all that attended to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

Barbara J. Butch, Clerk