

## Village of Ubly

March 2, 2017

### “Approved Meeting Minutes”

The Village of Ubly Regular Meeting was called to order at 7:00 p.m. February 2, 2017 at the Bingham/Village Government Center.

**Attendance:** In attendance were - President David Jaroch; Trustees; Larry Western, Victoria Rutkowski, Larry Gornowicz, Jason Nicol, Lola Brown and Susan Schrader; Clerk, Barb Butch, Treasurer Kelly Pearce, DPW Supervisor Carl Weber and Police Chief Dave Rothe.. There were 12 citizens in attendance.

The Pledge of Allegiance was recited.

#### **Public Comment:**

Kathi Jahn from Eastern Michigan Bank from Ruth, presented to Council and the public what Eastern Michigan Bank has to offer.

Steve Irvine updated Council on the Homecoming, July 6 – 9. TAT Bus will be offered on Friday and Saturday nights. Would like to see parking lines put in the lot next to the park to lessen the confusion on where to park.

**Clerks Report:** Barb presented Feb.2, 2017 minutes. Victoria Rutkowski made a motion to approve minutes, seconded by Lola Brown. All in favor, motion carried.

Barb presented Feb. 23, 2017 Special Budget meeting minutes. Victoria Rutkowski made a motion to approve said meeting, seconded by Jason Nicol. All in favor, motion carried.

Brought to Council's attention that the Village's Liability and Property Insurance will be \$16,244 up from the previous year by \$779. This included the new water building that had not been under the plan previously. There will be a dividend return of approximately \$1,694 sometime in April.

February bills were presented to Council with the addition of 2 additional bills added to the general fund bills.

Victoria Rutkowski made a motion to accept the February Bills as presented with additions, seconded by Lola Brown. All in favor, motion carried.

**Treasurer's Report:** Kelly Pearce presented the February Treasurer's Report. The council accepted the Treasurer's report pending audit. Requested Council purchase an updated Tax Software, will use SAW grant monies for this purchase.

Motion made by Susan Schrader, seconded by Victoria Rutkowski to purchase the Tax Software. All in favor, motion carried.

#### **Trustee Reports:**

**Susan Schrader:** Yearly review of Officer Matt Clark will be coming up. Discussed the decision to purchase the Dodge Charger. Victoria Rutkowski stated Council as a whole are stewards of the Village funds and try to make an informed decision while watching the spending of such funds. Larry Western added that with the purchase of the Charger, the Police Dept. was then able to get the new Radar that had been requested. Police Chief Rothe thanked Council for the agreement to purchase a new vehicle. Chief Rothe informed Council that the Police Station is now serviced for their internet thru Tru-Net formerly known as AVCI. Chief Rothe suggested that if Council was giving the Crossing Guards a pay raise that they be similar to the Part-time Police officer's raise being considered. Motion made by Susan Schrader, seconded by Larry Gornowicz to give the Crossing Guards and Part-time Police Officer's a .50 per hour pay raise. All in favor, motion carried.

**Jason Nicol:** Planning commission update presented by Chairman Jim Zulauf. Proposals from planning firms for the development of the revised Master Plan and Recreational Plan can be reviewed at the hall. The Planning Commission will meet on March 20<sup>th</sup> to go over said proposals and decide a recommendation/s to the Village Council for the April Council meeting. There have been questions from the public on having larger square footage for Accessory Buildings. The Planning Commission would like review this section of the Master Plan before building season starts. A motion was made by Larry Western, seconded by Victoria Rutkowski to expedite a review of section 3.5 of the Master Plan. All in favor, motion passed. Once the Planning Commission makes decision on said footage it will come back to the Council's April Meeting. Planning Commission meets 3<sup>rd</sup> Monday of each month at the Village Hall at 7 p.m. A motion was made by Susan Schrader, seconded by Larry Gornowicz to get farming bids for the Hoover farm property, to be awarded at the August Council meeting. All in favor, motion carried. Victoria Rutkowski questioned why we are renting out this property when it may be used in the near future for various sport venues. The Council stated that bids will be accepted but they have the right to refuse any or all bids if plans change on the usage of the property.

**Lola Brown:** Talked to Dan Dropiewski and the Boy Scouts could help with picnic tables, painting of the pump house in the park. Lola also talked to Steve Irvine and will contact Jim Chinoski on the condition and recommendations for the Pavilion in the Park. Lola questioned why businesses are on the Electronic Sign in the Park, thought only non-profit activities were to be listed. Clerk Barb Butch stated that special occasion items can be posted for a 3 day period. Anything outside the Village or non-profit there is a fee. Tammy Messing from the Ugly Area Little League passed out blueprints of the various ball fields and where they would like to put the dugouts. Jason Nicol stated as long as they follow the setback guidelines he sees no problem with the dugouts. A motion made by Larry Gornowicz, seconded by Susan Schrader to allow the new dugouts to be added to the ball fields. All in favor, motion passed. Tammy Messing also requested that the permit fees for the dugouts be waived. A motion was made by Larry Gornowicz, seconded by Larry Western to waive the permit fees for the dugouts. All in favor, motion carried. Ms. Messing thanked the Council for all their help.

**Larry Western:** Met with Carl & Virgil on future tree removal plans. A motion was made by Lola Brown, seconded by Jason Nicol to remove diseased trees in the Village. All in favor, motion passed. Trees were removed on the banks of the river by the bridge, stumps were left in to help with erosion. A preliminary quote was given on replacing the lights in the park. Tabled at this time. Larry also discussed Carl & Virg's concern on making it public when they will be on vacation. It was determined they will contact either President Jaroch or in his absence Pro tem Larry Gornowicz with their vacation dates. After discussion a motion was made by Jason Nicol, seconded by Larry Western to give both Carl Weber and Virgil Briolat a .50 pay raise effective immediately. A motion was made by Larry Gornowicz, seconded by Lola Brown to purchase the holder that was budgeted for the 2017/18 fiscal year. Carl informed Council that after well #6 was fixed we had a lightning storm and well #7 controls are not working. Will be contacting Kincaid Electric to look at it and possibly Control Dynamics to replace controls. Will be working on flushing water mains and upcoming jobs for the summer months. Metal planking for the bleachers is being looked into but may not be available for this year.

Discussed painting of lot lines in the parking lot in the park. Jason Nicol will give Carl some contacts of companies that do this work. To be done before this year's homecoming.

**Victoria Rutkowski:** No report.

**Larry Gornowicz:** Talked about this year's budget, reminded everyone that the set budget are guidelines and can be amended. Purchasing ordinance, contact the President and/or Pro Tem for major purchases over \$1000.00. Updated Council on article of Pensions being underfunded and that Healthcare costs are rising. Will be working on a 3 and 5 year plan for the Village.

**Old Business/ New Business:** President Jaroch reminded Council that when meeting as a Committee need to have 2 Council members present. Looking for a village newsletter format recommendation for the April newsletter. Waste Collection is still being negotiated. The owner of the bar formerly known as PJ's Huron Inn is interested in getting a liquor license for a Brew Pub. A motion was made by Susan Schrader, seconded by Lola Brown to approve the above said Brew Pub to attain said license from the state.

**Public Comment:**

Jim Zulauf stated that being present at the budget meeting the Council voted to include a police vehicle in the budget.

Scott Oberski thanked Council for their support of the Little League improvements and thanked Tammy Messing for all her hard work getting all the information to the Council.

There being no further discussion, President David Jaroch thanked everyone for attending and adjourned the meeting at 9 p.m.

Respectfully submitted,

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Barbara J. Butch, Clerk

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