

Village of Ubly August 4, 2016 Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:00 p.m. August 4, 2016, at the Bingham/Village Government Center.

Attendance: President, Mark Brown, Trustees Adam Kain, Lola Brown, Larry Gornowicz, Victoria Rutkowski, Barb Butch, Susan Schrader; Clerk Sue Messing, Treasurer Denise Gornowicz, Police Chief Dave Rothe and DPW Supervisor Carl Weber were all present. There were 15 citizens in attendance.

The Pledge of Allegiance was recited.

Council recognized Steve Irvine, due to surgery he asked to be put before the agenda. He thanked the DPW, Police and Council for all the help and hard work that was done for the Homecoming. Also that the use of the Tech Center Students to work the gate at the beer tent worked out well and they would try to use them again next year. Mark Brown presented Steve with a letter from Mark Tenbusch thanking them for having him as the Grand Marshall and some suggestions for improvements.

Representatives Aaron & Tammy from the Ubly Little League presented Council with a list of improvements needed for the baseball fields. Dugouts, Fencing, Bleachers, Tile and Drainage were some of the items at the top of the list. Mark Brown commented that it has been the Village's responsibility for the fencing. He also felt the village could cover the cost of the cement bases for the dugouts. The Little League had raised funds of approximately \$3,500.00. A motion was made by Victoria Rutkowski to help with the costs of dugouts and other needed improvements up to \$5,000.00, seconded by Susan Schrader. All in favor, motion carried.

Minutes: Minutes from the June 30th regular meeting had been given to each trustee prior to the meeting and were reviewed at this time. A change under the Treasurer's Report to have "some" taken from the sentence and to read as follows: "All accounts now have monies FDIC insured". A motion was made by Lola Brown to accept the minutes with changes made, seconded by Barb Butch.

Bills: July bills were reviewed. There being no discussion, a motion was made by Barb Butch to pay the July bills, seconded by Lola Brown. All in favor, motion carried.

Clerks Report:

- Sue contacted AT&T and had a phone set up for the water dept. The number is 989-658-2303. It has an answering machine & message center.
- Had Jean Natzel update the Village Website to a more user friendly website. Jean also discovered that she hadn't sent out a bill to the Village last year for work done and submitted it this month along with this years bill. Barb Butch stated she contacted Jean and had her put all the ordinances on the website. Barb had also been in contact with Rick Glaza and when he is licensed will bring his drone and do a fly over of the village to put on the website.

- DPW gas charge card that Sue updated to a tax free basis saved the Village \$129.43 last month alone.
- The auditor had gotten back with Sue on the amount to be refunded to the General Fund from the police station/water loan. The amount the Water Fund will be reimbursing to the General Fund is \$68,389.75. This had been approved at a previous meeting. This transfer is shown on the bills this month.
- Was notified by Blue Cross and Blue Shield that the current BCBS Plan for the Village employees was being discontinued and has been changed, increasing the amount of deductible to be paid by the employee. Council had been given information/packet earlier in the month to review as our contract is up on September 1st. At this time, council chose to continue with the current plan leaving the amount to be reimbursed to employees the same.

Treasurer's Report: Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$164,332.05, Water Fund \$408,950.72, Major Streets \$312,435.30, Local Streets \$235,497.07, Village Streets \$274,649.79, Library Fund \$52, 627.65 and Downtown Development Fund \$13,953.26. Denise included in the trustee packets that she will not be running for the Treasurer's office in November. She will train a replacement when the time comes. Tax payments are coming in.

DPW Report: DPW Supervisor Carl Weber presented his report:

- Showed Council where the water hookup to the new Gemini Plastics warehouse is proposed. It would be an 8" line. Gemini would have to pay ½ the tap fee of \$1,500.00 and because it is situated outside the village limits they will pay double the water fee per quarter. Barb Butch made the motion to allow Gemini Group to hookup to the village water lines, seconded by Victoria Rutkowski. All in favor, motion carried.
- Have been working on replacing older fire hydrants.
- Working on replacing bad water meters.
- Water tower radio license has been approved.
- Working on Glider in the park, showed Council part that is broken and contacted the company for a replacement part.
- Steven Rutkowski from Spicer Group gave a report on work on the storm drains. Camera work is almost done. Will compile all results and present to council in the near future.
- Patchwork was done on the streets as needed and trees trimmed.
- Bridge inspections are being done at this time.
- Huron County Drain Commission has slated to dredge the Cass River and remove plants and debris.
- Sidewalk repairs are being continued. Council requested that the sidewalk in front of the dentist office/library be made a priority.

Police: Police Chief Dave Rothe presented his reports for June and July.

- Suggested that the parking lot at Veterans Park needs to have parking lines painted on it. There were people who were parked in during the Homecoming.

- Dave also encouraged residents that may have an issue with someone following ordinances to contact the Ubyly Police Dept. and leave a message.

Trustee Reports:

Larry Gornowicz: Stated he had met with Lori White concerning the Water Billing duties and hours. He gave a packet to each Council member with items Lori did not feel pertain to her. Barb Butch felt that 120 hours per quarter would be more than enough to do the water billing, entering information into the computer and water reports for DPW. Council requested that Lori White be present at the next Council meeting to sign the employee contract. Other Council members stated that Lori should be present at every Council Meeting and to be paid a \$25 per meeting fee.

Barb Butch: Brought up that since she was the only person running for the Clerk's position she would be willing to start being trained by Sue Messing for the job. Barb felt that she should be paid while training and if elected, that Sue should be paid for any hours spent training Barb after she leaves office. Council agreed. Larry Gornowicz made the motion to pay Barb \$12 an hour for training not to exceed 25 hours per month effective immediately, seconded by Victoria Rutkowski. All in favor, motion carried.

Lola Brown: Wondering if lawns will be fixed after they were bored for fiber optic lines. Carl Weber will be looking into it.

Susan Schrader: Presented the report on the Movie in the Park for this year. There were 7 movies shown. All were sponsored and the average attendance was between 30-35 people per night. One sponsor had not paid but will be contacted. Susan questioned Carl Weber on the sidewalk and approaches that were poured going east out of town. Felt there was no need for that to be done when so many of the sidewalks in town were in need of repair. Susan also questioned who was responsible for the cost of the approaches. Carl stated that the Village had always poured approaches for new homes and businesses at no cost to the owner. Susan questioned where the funds were coming from for this sidewalk and approaches that were not approved by Council. Mark Brown stated that it was being taken out of the funds approved this year for sidewalks. Susan felt that there were many more areas in town that needed immediate attention and that it was poor judgement to have added a new sidewalk where it wasn't needed.

Old Business: Mark brought up to Council about the new Warehouse the Gemini Group is building and if Council is receptive to a road and bridge connecting it to Pike St. This is a 1.2 million dollar project. Gemini was able to receive a State grant for \$800,000 but is still looking at \$400,000 in costs. Gemini's goal is to avoid access traffic on residential streets. While the Council was not willing to commit to funding they were receptive to the idea of Gemini gifting the road and bridge back to the village when it is done. This would mean that the Village would be responsible for all road maintenance and bridge inspections done in the future. Representatives from Gemini Group stated to Council that Pike Street would not be used as a truck route and that putting in the street and bridge would allow their trucks that now come through town to bypass it totally.

New Business: Mark presented to Council the drawing of the Drainage Easement that Gemini Group is asking for. This easement would be for any excess rainwater that would prevent any overflow from their retention pond. A motion was made by Larry Gornowicz to allow a 30 ft. wide drainage easement, starting North of Lot 11, running SE towards the Cass River, as per specs. Seconded by Lola Brown. All in favor, motion carried. A motion was made by Lola Brown for Mark Brown to sign the easement agreement, seconded by Larry Gornowicz. All in favor, motion carried.

President's Report:

- Village employee health insurance was discussed. At this time, council chose to continue with the current plan leaving the amount to be reimbursed to employees the same. This issue was tabled until a later date
- Mark had the final signed copy of Chief Dave Rothe' Police Contract. He asked Lola Brown and Barb Butch to go over it and make sure that is was as voted on at the June Council meeting.
- President Mark Brown read a thank you from Troop 585 thanking the village for the use of their popcorn machine during the Ugly Homecoming.
- Mark asked Jim Zulauf for a report on the Planning Commission and will put his report on the agenda starting with the September meeting. Jim Zulauf, reported that at the last Planning committee meeting they met with Rob Eggert from Spicer Group. The committee has now had two engineering groups that have met with them helping to develop the Village Master Plan. Jim asked Mark Brown for help to start the bidding process. They are asking for more public input and are encouraging everyone to come to the meetings. Their next meeting is September 15th at the Bingham/Village Government Center at 7 p.m.
- At this time, council chose to continue with the current plan leaving the amount to be reimbursed to employees the same.

Public: No Public Input

There being no further business. President Mark Brown entertained a motion to adjourn. A motion was made by Victoria Rutkowski, seconded by Barb Butch. All in favor, motion carried. The meeting was adjourned at 8:58 p.m.

Respectfully Submitted
Sue L. Messing – Clerk – Village of Ugly
