

Village of Ubly

June 30, 2016

Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:00 p.m. June 30, 2016, at the Bingham/Village Government Center.

Attendance: President, Mark Brown; Trustees Adam Kain, Lola Brown, Larry Gornowicz, Victoria Rutkowski, Barb Butch; Clerk Sue Messing, Treasurer Denise Gornowicz, Police Chief Dave Rothe and DPW Supervisor Carl Weber were all present. Trustee Susan Schrader was absent and excused. There were 7 citizens in attendance.

The Pledge of Allegiance was recited.

Minutes: Minutes from the June regular meeting had been given to each person prior to the meeting and were reviewed at this time. A motion was made by Victoria Rutkowski to accept the June minutes as written, seconded by Barb Butch. All in favor, motion carried.

Bills: June bills were reviewed. Discussion followed and during this discussion Council asked Carl to provide to them a list of sidewalks that need to be replaced. A motion was made by Larry Gornowicz to pay June bills. Lola Brown seconded the motion. All in favor, motion carried.

Clerks Report:

- Sue had been in touch with Jean Natzel who keeps the village website updated. She wanted to know if she should have Jean update the sight to a mobile friendly Wordpress site. Council felt Sue should go ahead and have the website updated.
- Sue let council know that it was time to update the QuickBooks payroll, the cost is \$519.00. Council stated she should go ahead and update QuickBooks payroll.
- Sue informed council that she had paid a bill this month prior to council's approval. It was a bill for Valley Collision on the last police accident with the Tahoe in December of 2016. Sue had paid the deductible but had forgotten to pay what had been sent by the insurance company.
- Steve Irvine was unable to make to the meeting, but wanted council to know that everything was lined up for the homecoming the following weekend. He would like to thank council for working with him again this year.
- Sue stated the M19 closure for the parade for the Homecoming was in place.
- Regretfully, Sue formally informed council that she would not be running for Village Clerk in the next election. If someone is running unopposed, Sue would be willing to give them some training time prior to the elections.

Treasurers Report: Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$147,562.26, Water Fund \$402,212.80, Major Streets \$318,596.74, Local Streets \$236,090.84, Village Streets \$274,584.30, Library Fund \$44,444.06 and Downtown Development Fund \$13,950.51.

- Denise had spoke with bank managers from North Star and Independent banks. All accounts now have some monies FDIC insured.

- Denise has postings now for the hours of tax collection for the Village as well as the Township. They will be posted on the village bulletin board.

DPW Report: DPW Supervisor Carl Weber presented his report:

- Steven Rutkowski with The Spice Group had completed the mapping and they would be in town July 11th and start running the cameras through the storm water drains. They are a little behind schedule.
- Well controls continue to be worked on.
- The Right turn lane being implemented on M19 north of town is coming along.
- Gemini Plastics is looking in to hooking into the Village Water System.
- Water meter readings will be coming up for the second quarter.
- There may be some issues with setting up for the homecoming, as he is not sure if they have as many volunteers as usual.
- Carl stated he would soon be starting on sidewalks that need repair in town.

Police Report: Police Chief Dave Rothe presented his report.

- Dave had not had a chance to finish his June reports. They would be placed in each person's mail box as soon as he gets them completed.
- Dave had renewed his Active Shooter Instructor License.
- The Golf Cart Ordinance needed to be reapproved by council due to the fact that it had accidentally been left out of the approved ordinance book. Larry Gornowicz made a motion to approve the Golf Cart Ordinance as previously written and approved. Victoria Rutkowski seconded the motion. All in favor, motion carried.
- Dave had met with Lola and Barb pertaining to Officer Clark's review. Things had gone well.

Trustees Reports:

Barb Butch: Barb had questioned Chief Rothe on the ordinances in town and why the police couldn't be more proactive instead of reactive when enforcing the ordinances in town Chief Rothe explained that it is hard to see everything in town when on patrol. Reinforcement of ordinances are handled when a complaint is issued with the police department.

Victoria Rutkowski: Victoria questioned the appearance of the ceiling tiles in the meeting room of the Bingham/Village Government Center. Clerk Sue responded that there had been some leakage a couple weeks ago when a heavy downpour came through. Joe Trepkowski was aware and is taking care of the issue and had tiles on order for replacement.

Lola Brown:

- On behalf of the Historical Society, Lola thanked the village for cutting their lawn.
- Barb and Lola had met with Chief Rothe on renewing his contract with the village. Their recommendations were that they change the length of Chief Rothe's contract from 3 years to 5 years and a salary increase of \$2.00/hour, bring his pay rate to \$22.00/hour. Dave's contract would be up on August 15th of this year. Discussion followed. Barb Butch made a motion to renew Chief Rothe's contract with an increase in the number of years in which the contract is held. That increase would change from 3 years to 5 years. Lola Brown seconded the motion. 5 yays, 1 nay, motion carried. Lola Brown made a motion to increase Chief Rothe's salary from

\$20.00/hour to \$22.00/hour. Barb Butch seconded the motion. All in favor, motion carried. These changes would take effect on August 15th when Chief Rothe's previous contract is up.

Old Business:

- The issue as to whether the "yellow truck" sitting outside of the RE Store should be classified as a sign was reexamined. Discussion followed. Mr. Helewski will need a "Special Use Permit" and will have to go through the planning commission if the truck is deemed a "sign". Larry Gornowicz and Lola Brown also noted that they had heard/been informed by different residents that some were for the yellow truck being left and there were some that opposed the truck and wanted it gone. Barb Butch made a motion to deem "the yellow truck" a "sign" and to turn the remaining issues over to the planning commission. Victoria Rutkowski seconded the motion. 5 yays, 1 nay, motion carried. Larry Gornowicz made a motion to waive the fee associated with a deviation from an ordinance due to the fact that Mr. Helewski had already previously paid the fee. Lola Brown seconded the motion. All in favor, motion carried.
- President Mark Brown had walked through the park with DPW Supervisor Carl Weber. Mark had Carl address the issues that needed to be fixed/repared in the park. Discussion followed. One more repair was mentioned and this repair should be taken care of in the next week.

New Business:

- The Gemini Group is building a warehouse on M19 and they would like to make the road they are building to their existing property an extension to the current road (Pike Street). The Gemini Group had approached the township in helping on the costs of making this a public street, the township declined. The Gemini Group wanted to know if the Village is receptive to the idea in helping with the costs of developing this road. Council was receptive to the idea, but stated more information is needed. President Mark Brown would get with the Gemini Group and let them know what information is needed.
- Larry, Victoria and Mark had met with the Water Administrator, Lori White, to discuss her job description and duties and some issues that had been brought to council's attention. Victoria had fine tuned the previous job description and copies of the proposed job description for the position of Water Administrator were provided to each council member at this time. This job description should be reviewed by each council member for discussion at the next meeting. Some changes to her job description may include hour limits, changing back to the old post card for billing, obtaining a land line for the water office administrator, some cleaning duties, posting hours, etc. Discussion followed. Larry will look in to obtaining post cards for billing. Victoria Rutkowski made a motion to install a land line in the water office designated for the Water Administrator. Lola Brown seconded the motion. All in favor, motion carried. Sue would check with AT&T about getting a phone hooked up with an answering machine/service that could be accessed by phone.

Presidents Report:

- President Mark Brown reminded council that their petitions for running for office were to be turned in this month.
- Mark noted that the Ugly Homecoming this year is July 7th thru the 10th.
- At this time Victoria Rutkowski made a motion that the Clerk, Treasurer, and Chief of Police receive \$50.00/council meeting, paying them retroactive from January of 2016. Barb Butch seconded the motion. All in favor, motion carried.

Public:

- Jim Zulauf was present from the Planning Commission. On June 20th, the planning commission had met with Rob Stiverson of Stiverson & Associates on updating and pertaining to the “Master Plan”. Next they would be meeting with The Spicer Group. The commission’s next meeting is set for July 25th (changed from the 18th) at 6:30 at the Bingham/Village Government Center. Jim would like to encourage residents of both the township and village to attend to provide public input. Jim asked if this could be posted on the website. Clerk Sue stated she would get this posted somewhere on the website. Jim also announced that the Ubly Community Schools are looking for a new Superintendent. There is a survey pertaining to this on the Ubly School website for residents to take that is available until July 5th.
- Aaron Cregeur and Scott Oberski were present, representing the Ubly Little League. Aaron spoke. Slowly they have been making some improvements to the little league fields. Aaron presented to council what the plan is for improvements, including fixing the issue with poor drainage on the fields, building dugouts, the infields being sunk down, replacing the dirt infield with grass, fencing around the fields, and new bleachers. Aaron had provided council with a list of these improvements and costs, stating much of what they have done already had been donated, including time/actual costs. Aaron and Scott were asking the village if they would be willing to help out with these costs. Council was receptive to the idea and requested Aaron to provide council with extended plans so the costs may be implemented in to the following year’s budget.

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Lola Brown to adjourn, seconded by Barb Butch. All in favor, motion carried. The meeting was adjourned @ 9:16 p.m.

Respectfully Submitted
Sue L. Messing - Clerk- Village of Ubly
