

Village of Ubly

May 5, 2016

Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:00 p.m. May 5, 2016, at the Bingham/Village Government Center.

Attendance: President, Mark Brown; Trustees Adam Kain, Lola Brown, Larry Gornowicz, Victoria Rutkowski, and Susan Schrader; Clerk Sue Messing; and Police Chief Dave Rothe were all present. Trustee Barb Butch, Clerk Denise Gornowicz, and DPW Supervisor Carl Weber were absent and excused. There were 6 citizens in attendance.

The Pledge of Allegiance was recited.

Minutes: Minutes from the April regular meeting had been given to each person prior to the meeting and were reviewed at this time. A motion was made by Victoria Rutkowski to accept the April minutes as written, seconded by Lola Brown. All in favor, motion carried.

Bills: April bills were reviewed. Discussion followed. A motion was made by Lola Brown to pay April bills. Victoria Rutkowski seconded the motion. All in favor, motion carried.

Clerks Report:

- Sue reminded council members it was election year and forms must be filled out and returned to Joe Trepkowski, Township Clerk, by July 26th at 4:00 p.m. The form can be picked up in Joe's office. Those up for re-election are: President Mark Brown - 2 year term, Clerk Sue Messing - 2 year term, Treasurer Denise Gornowicz - 2 year term, Trustee Victoria Rutkowski - 2 year term (remainder of a 4 year term), Trustee Susan Schrader - 4 year term, Trustee Lola Brown - 4 year term, and Trustee Adam Kain - 4 year term.
- Sue informed council of an error made by BCBS on the billing from them. The correction has been made and the adjusted correct cost of insurance would show up on May's Bill.
- Sue also informed council of an error made with payroll a year ago, which then in turn she had to file a correction, and then had to have Laurie Messing, CPA, refile a W-2 and the Village W-3.
- Per Carl, The Spicer Group has been here and has finished with the mobile mapping. The next step is to vac out the storm drains and the catch basins and the start video taping.
- Carl also wanted to let council know that his wife Sue will be purchasing the village flowers soon. Sue/Denise will give her a check at the time of purchase, as that is when it must be paid.
- The 2015 Audit was conducted on April 28th and things had gone well. The auditor will soon have amounts for the general fund to be reimbursed by the water fund for the Northstar loan as agreed upon at the February meeting.

New Business: Kurt Watchowski, representative from Gemini Plastics was present and showed council plans of a new ware house to be built (200,000 sq. ft.) by Gemini Plastics. Kurt had been here in March and had talked about easement access from the village. The hope is to be breaking ground soon. Kurt would be meeting with the Township and Planning Commission this month. Sue was also informed to post a copy of the Planning Commission Minutes be posted on the bulletin board along with the village minutes. It was also noted at this time that the Planning Commission will be meeting the 3rd Monday of the month at the Bingham/Village Government Center, at 7:00 p.m.

Treasurers Report: Denise Gornowicz was absent and her report had been passed out to board members prior to the meeting. Updates on cash balances were given for the following accounts: General Fund \$203,142.16, Water Fund \$382,874.28, Major Streets \$309,235.41, Local Streets \$227,930.13, Village Streets \$258,077.22, Library Fund \$34,128.80 and Downtown Development Fund \$13,944.68.

DPW Report: DPW Supervisor Carl Weber was absent and President Mark Brown spoke on his behalf. Carl wanted to remind council of regulations in place when providing water to those outside the village limits unless they annex to the village.

- **Police Report:** Chief Rothe's monthly report had been given out to council members prior to the meeting. Chief Rothe wanted the council to take note on the increase in stops performed by Officer Clark and other officers on duty in the last month. They are providing safety education when these stops are made and many people had been issued a verbal warning when stopped. Officer Clark is doing well and he will soon have his 90 day evaluation.
- Chief Rothe informed council that it is currently illegal for organizations such as the Lions Club and VFW members to solicit donations on the corners of town. Per John Ferris, the Village Lawyer, if people do this then the village is liable. Dave also let council know that there has been a law introduced to legislature called the "Panhandler's Law" to allow for non-profit organizations to solicit donations in such a manner such as on a corner where traffic is stopped. Hopefully this will be passed through soon. Unfortunately, until then, Dave has informed these local groups that they can not solicit on the street corners.
- Dave reminded council that the "Book of Ordinances" needs to be codified.
- The police Tahoe is once again acting up and having issues. It has been checked out by Pro Comm and it needs to be rewired which will cost around \$900.00. Current date set for the rewiring is May 23rd in Mt. Pleasant.
- Dave had updated the min wage posters as required by law. All mandated posters are posted at the police office. The village has received a certificate of compliance.
- The "Donuts & Divots" golf outing will not be happening this year. Instead there will be a "Huron County Police, Fire, and Dispatcher Appreciation Day" golf outing at Verona Hills Golf Course June 15th. Donations for prizes and monetary support are being accepted.
- Dave commended council and village employees on a job well done and expressed his appreciation for their activity and support.

Trustees Reports:

Larry Gornowicz: As per the water report received this month, there are 4 delinquent water bills and noted they will be added on to the Summer Tax Bill as a “Special Assessment”.

Lola Brown: Lola noted that she feels it is time to give the village clerk and treasurer a raise.

Susan Schrader:

- Susan had gotten together with Steve Irvine and the Homecoming Committee and together they came up with a form for Vendor’s to participate in the Ubly Homecoming. Susan presented to council a sample application for the vendor’s to fill out. She is continuing to work on a contract for them to sign with rules and regulations to be enforced with being a vendor at the Ubly Homecoming. Susan made a motion for council to allow vendor’s to set-up early, as early as the Monday before the Homecoming, pending forthcoming rules outlined as by village guidelines, for a 1 year trial period. Victoria Rutkowski seconded the motion. 5 Yay’s, 1 Nay, motion carried.
- Susan is continuing to work on the Water Newsletter and it will be going out soon. When she completes it, she will pass it on to Clerk Sue Messing to be posted on the village website.
- Susan requested a change in the parking area outside of Northstar Bank on Garfield Street. Susan also suggested posting some signs stating “SLOW, CHILDREN AT PLAY” at certain areas around town. She will be getting with Carl on the areas needing these signs.

Old Business:

- President Mark Brown asked for a volunteer committee to review elected officials’ wages (Clerk & Treasurer). Sue Messing had provided some information in comparison to other villages for them to review. The committee is to be Lola Brown, Barb Butch, and Larry Gornowicz. This review should also include a review for wages for the Planning Commission Board. Victoria Rutkowski also asked that they review Water Billing Personnel wages/responsibilities/job description.

Presidents Report:

- Copies of the Ordinance book had been given to the Planning Commission to be used as a tool to help with the development of the “Master Plan”. The Planning Commission will be approaching groups on the issues needing attention or change. Discussion followed pertaining to the new “Ordinance Book”. Some council members expressed concern that some of the ordinances may actually be ‘New’. Discussion again followed. Susan Schrader made a motion to approve the ordinances as presented in the book (know as “Village of Ubly, Michigan, Code of Ordinances”). Lola Brown seconded the motion. 4 Yay’s, 2 Nay’s. Motion carried. (Post the meeting, Larry Gornowicz and Adam Kain wished for it to be noted in the village minutes that they were the “Nay’s”.)

Public:

- Bonnie Irvine, representing Steve Irvine, president of the Homecoming committee and member of the TVO, let council know that the new flag poles in the park would be installed in a couple of weeks. She let them know that the monies left to pay for the village decoration flags on Main Street had a balance of \$352.00. Victoria Rutkowski made a motion for the village to pay for/purchase the remainder of the flags for Main Street. Susan Schrader seconded the motion. All in favor, motion carried.
- Dave Peruski informed council of activity going on at the county level. He stated their biggest issue right now is the DTE Wind District. No action has been taken at this time as there is much controversy on the issue.
- Brandon James, WLEW representative, announced he would be leaving the area and was making rounds to bid “farewell”. He stated he had an opportunity to return home. He expressed “thanks” and gratitude” to council for making him feel welcome, as he has enjoyed his ventures in the thumb area.
- Diane Smalley expressed concerns with people outside the village dropping off garbage to be picked up within the village. Dave Rothe stated the issue had already been addressed to those in question. As a crossing guard, Diane also expressed concern for child safety with some people parking on easements in front of the school and by the main corner in town. Chief Rothe stated they would be monitoring these areas in question.

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Larry Gornowicz to adjourn, seconded by Victoria Rutkowski. All in favor, motion carried. The meeting was adjourned @ 8:45 p.m.

Respectfully Submitted
Sue L. Messing - Clerk- Village of Ubly
