

# Village of Ubly

## March 3, 2016

### Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:17 p.m. March 3, 2016, at the Bingham/Village Government Center.

**Attendance:** President, Mark Brown; Trustees Adam Kain, Lola Brown, Larry Gornowicz, and Barb Butch; Treasurer Denise Gornowicz and Clerk Sue Messing; and Police Chief Dave Rothe were all present. Trustees Victoria Rutkowski and Susan Schrader and DPW Supervisor Carl Weber were absent and excused. There were 6 citizens in attendance.

The Pledge of Allegiance was recited.

**Minutes:** Minutes from the February regular meeting had been given to each person prior to the meeting and were reviewed at this time. A motion was made by Barb Butch to accept the February minutes as written, seconded by Larry Gornowicz. All in favor, motion carried.

Minutes from the special meeting for the 2016/17 budget held on February 25<sup>th</sup>, 2016 had been given to each person prior to the meeting and were reviewed at this time. A motion was made by Lola Brown to accept the special meeting minutes for the 2016/17 as written, seconded by Larry Gornowicz. All in favor, motion carried.

- Sue had let the council know that the first request for fund disbursements for the SAW grant had been submitted and funds had been received. There was a \$12.00 wire transfer charge of which Denise had gotten waived from Independent Bank. Sue would look in to see what other options we have to avoid the fee. In the mean time, Denise will have to contact the bank each time a disbursement is received to have the fee waived.
- On behalf of Carl, Sue had submitted a quote from Thumb Radio and Thumb Cell to help correct the phone issues over in the new water building. Larry Gornowicz made a motion for Carl to go ahead and get the tower for the repeater installed. Discussion followed. Larry rescinded his motion. Instead, through discussion with citizens attending the meeting, it was decided that Carl should get a hold of Kurt Watchowski and Dennis Smalley and look at other possible avenues to correct the phone reception issues.

**Bills:** February bills were reviewed. Discussion followed. A motion was made by Lola Brown to pay February bills. Barb Butch seconded the motion. All in favor, motion carried.

**Treasurers Report:** Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$312,486.53, Water Fund \$387,674.15, Major Streets \$307,875.63, Local Streets \$218,070.53, Village Streets \$257,975.44, Library Fund \$27,011.04 and Downtown Development Fund \$13,939.40.

- Denise announced at this time, Chief Rothe has requested her to open a special account entitled "Drug Forfeiture Account". As explained by Chief Rothe, this account would be used for monies seized from drug busts and the account must be non-interest bearing. Expenses from this account can only be those used for drug enforcement. Chief Rothe advised council to go through Independent Bank, as they have dealt with this type of account before and are familiar with the process. Denise was asking council's permission to go ahead and create this account. Discussion followed. Barb Butch made a motion to

allow Denise and Chief Rothe set up a non-interest bearing “Drug Forfeiture Account” at Independent Bank with Mayor Mark Brown, Treasurer Denise Gornowicz, and Chief David Rothe names on the account. Lola Brown seconded the motion. All in favor, motion carried.

**DPW Report:** DPW Supervisor Carl Weber was absent. On behalf of Carl, President Mark Brown is looking at monies available to go from Local and Major Streets to the Village Street Account.

**Police Report:** Police Chief Dave Rothe presented his report.

- Monthly reports were not completed yet and not available at this time. Chief Rothe would distribute a copy as soon as they were available.
- Officer Kevin Jimkoski’s last day of employment was Sunday, February 28<sup>th</sup>.
- Dave brought up the costs of hiring a new full time police officer. Dave presented to council a pay scale plan that included starting pay of \$17.00/hr., increase of \$0.50 after his/her 90 day probationary period, as well as an increase in pay of \$0.50 after 6 months. Dave also projected an increase in pay of 3% for the years 2017, 2018, and 2019. Chief Rothe also let council know that he feels this is what is necessary to stay competitive with the surrounding areas wages. Chief Rothe would like a decision made for hiring purposes. Discussion followed. Barb Butch made a motion to accept Chief Rothe’s presentation for pay scale/and pay scale increases so as to go forward with the hiring process of a new full time police officer for the Village of Ubly. Lola Brown seconded the motion. All in favor, motion carried.
- Dave presented to council three quotes for steel and shingled roofs for the police station. One person was unable to submit a quote. Chief Rothe stated he supported the quote received from Martin M. Guza Construction for a shingled roof and reminded council that time was running out to set up dates with whomever they choose to do the construction. Discussion followed. Council choose to table this issue until next months meeting.
- Dave had been to John Schweidler office (Village attorney) and has obtained an official current copy of the Village of Ubly’s zoning ordinances. Dave will be providing several copies as necessary.

### **Trustees Reports:**

#### **Barb Butch:**

- Barb spoke on behalf of Steve Irvine who could not attend tonight’s meeting. The local TVO would like to donate a pole and flag for the Little League Ball Park. A company from Port Huron would be installing it. Discussion followed. Barb is to check on lighting/taking down of flag at night if it were to be placed in the “Forever Soaring” area/corner of the park.
- Barb has been in contact with Carl Osentoski from the EDC and is continuing to investigate grants possible for street lights and park improvements.

**Old Business:** President Mark Brown presented to council the 2016-2017 budgets. The final total expenditures for the following funds were: General Fund - \$657,533.97, motion made by Larry Gornowicz to accept the budget for the General Fund, seconded by Lola Brown. Four in favor, 1 opposed, motion carried; Local Streets - \$271,700.00, motion made by Barb Butch to accept the budget for the Local Streets Fund, seconded by Larry Gornowic. All in favor, motion carried; Major Streets - \$273,000.00, motion made by Lola Brown to accept the budget for the Major Streets Fund, seconded by Barb Butch. All in favor, motion carried; Village Streets – \$2,000.00, motion made by Larry Gornowicz to accept the budget for the Village Streets Fund, seconded by Barb Butch. All in

favor, motion carried; Water Fund - \$203,850.00, motion made by Lola Brown to accept the budget for the Water Fund, seconded by Larry Gornowicz. All in favor, motion carried; Library Fund – 87,000.00, motion made by Adam Kain to accept the budget for the Library Fund, seconded by Larry Gornowicz. Four in favor, one abstained, motion carried.

**New Business:**

- President Mark Brown appointed the following as members/terms of/for the Planning Commission, staggering their terms. Each term is 3 years once first term is completed. Planning Commission: Harvey McIntyre/1 year term. Motion made by Lola Brown to accept Harvey McIntyre to a 1 year term on the Planning Commission, seconded by Larry Gornowicz. All in favor motion carried. Jim Philp/2 year term. Motion made by Barb Butch to accept Jim Philp to a 2 year term on the Planning Commission, seconded by Lola Brown. All in favor, motion carried. Mark Kumaus/2 year term. Motion made by Barb Butch to accept Mark Kumaus to a 2 year term on the Planning Commission, seconded by Larry Gornowicz. All in favor, motion carried. Jim Zulauf/3 year term. Motion made by Larry Gornowicz to accept Jim Zulauf to a 3 year term on the Planning Commission, seconded by Lola Brown. All in favor, motion carried. Dennis Smalley/3 year term. Motion made by Barb Butch to accept Dennis Smalley to a 3 year term on the Planning Commission, seconded by Larry Gornowicz. All in favor, motion carried. Appointed Temporary Chairperson - Jim Zulauf. Motion made by Larry Gornowicz to accept Jim Zulauf as temporary Chairperson for the Planning Commission, seconded by Lola Brown. All in favor, motion carried. The Planning Commission is to meet once every quarter and these meetings are to be posted in the newspaper by the village. Jim Zulauf noted that anyone interested in the Planning Commission could contact him.
- Kurt Watchowski, representative from Gemini Plastics was present and stated that Gemini Plastics would once again be requesting easement/access to property by the water tower. He asked that this be put on May's meeting agenda.

**Presidents Report:**

- The Village of Uibly has received notification from The Spicer Group that they would like to set up a date/time to meet the community. After discussion, the date chosen for Spicer to come to town and meet the community was tentatively set for Wednesday, March 23<sup>rd</sup>. Sue would confirm this date with Carl and get back with Spicer.
- A quote was received from Spicer for the Water System Geographic Information System (GIS) in conjunction with the Storm Water Asset management project for the village. Mark stated he is putting this on hold until he has a chance to discuss it with Carl Weber, DPW Supervisor.
- Mark presented the 4<sup>th</sup> quarter water report. Also, the new BS&A system has been installed and, per Lori White, is up and running. Per Lori's memo there are a few differences in the systems so she is working on them as she goes along. Any questions, please let her know.
- Mark read a "Thank You" card from the family of Greg Butch (Barb Butch's brother-in law).

**Public:** No Public Input

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Larry Gornowicz to adjourn, seconded by Barb Butch. All in favor, motion carried. The meeting was adjourned @ 8:32 p.m.

Respectfully Submitted  
Sue L. Messing - Clerk- Village of Uibly

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