

Village of Ubly

March 5, 2015

Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:15 p.m., March 5, 2015, at the Bingham/Village Government Center.

Attendance: President, Mark Brown; Trustees Lola Brown, Barb Butch, Adam Kain, Larry Gornowicz, and April Osentoski; Treasurer Denise Gornowicz and Clerk Sue Messing; DPW Supervisor Carl Weber and Police Chief Dave Rothe were all present. There were 4 citizens in attendance.

The Pledge of Allegiance was recited.

Curt Watchowski, representing the Gemini Group was present. He was requesting permission to have right of way on our side of the property we sold them to access a drain. After discussion, Larry Gornowicz made a motion to allow the Gemini Group to have right of way to have drain access. Motion was seconded by Lola Brown. All in favor, motion carried. Larry Gornowicz then made a motion for Mark Brown to sign papers allowing the Gemini Group to have drain access, seconded by Barb Butch. All in favor motion carried.

Minutes: Sue Messing read the minutes from the February meeting. A motion was made by Barb Butch to accept the minutes as written, seconded by Lola Brown. All in favor, motion carried. Sue Messing then read the minutes from the special meeting held on February 23rd for the budget. A motion was made by Barb Butch to accept the special meeting minutes as written, seconded by Larry Gornowicz. All in favor motion carried.

- Sue had checked into the village website issues that had been mentioned previously. She had found out that due to technology advancing over the last 5 years, the website needed to be upgraded to be made more compatible for users. She had spoken with Jean Natzel and been given information on costs of updating the website. This information was passed on to April Osentoski for her to present to the board.
- Sue announced the transfer of \$7,434.82 from the water fund to the general fund. These were expenses that should have come out of the water fund in the previous fiscal year and had been charged out of the general fund.
- Sue had checked with Kay Goebel from the City of Bad Axe, and there was no news yet concerning website postings being an acceptable way of publishing the minutes.
- Sue requested that as soon as someone had a Homecoming Schedule, to please pass it along to her to have it posted on the Village website.
- Sue requested that the meeting minutes be read by council members prior to coming to the meeting. Mark Brown said he would read the minutes from now on.
- Sue requested a written “work instruction” be done by Denise Gornowicz, Treasurer, and Lori White from the water department. Hopefully this could be done in the next 6 months. This would be an ongoing process.
- Sue announced the Audit was set for April 15th.
- Sue announced a credit with Michigan Pipe and Valve totaling \$1,010.00.

Bills: February bills were reviewed. Discussion followed. Motion made by Barb Butch to pay February bills, seconded by Larry Gornowicz. All in favor, motion carried.

Treasurers Report: Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$330,372.28, Water Fund \$459,290.72, Major Streets \$330,433.07, Local Streets \$266,183.04, Village Streets \$215,903.79, Library Fund \$27,999.37 and Downtown Development Fund \$17,772.43

- Denise noted that 2 CD's had matured, one in the Water Fund and one in the Village Street Fund.
- Denise had announced that a \$19.95 debit had occurred on the bank statements for the water fund for December and January. After some investigating, Treasurer Denise Gornowicz and Clerk Sue Messing had found out it was a "merchant service" that Nick from Abadata had done when he was setting up the computers in the water office. The "merchant service" is a charge for using credit cards and debit cards when paying a bill to the water department. Since we are not ready to implement this process yet, Denise and Sue felt it necessary to cancel the service. We would still receive a February charge but we should not see the charge on the March statement. This could be changed at any time when we are ready for it.
- Denise stated that since we only pay the taxes annually and the water bills four times a year she stated the debit/credit card capabilities may not be worth the time invested, as this could mean a lot of extra work.

DPW Report: DPW Supervisor Carl Weber presented his report:

- Carl stated there were 8 water lines that had froze up, they are working and in service now. Carl also stated that the village had opted not to have residences keep a running faucet in the cold/inclement weather.
- Carl stated he would start looking into new equipment costs.
- Carl stated the well controls are being run with a mercury switch which is not reliable. He was looking into the prices.
- Carl agreed with Sue that work instructions should be made up.
- Carl stated that spring-time is just around the corner and they are working on putting some new playground equipment together.

Police Report: Police Chief Dave Rothe presented his report:

- Dave presented February reports.
- Dave also presented a Zoning report from Joe Partaka the Zoning Administrator. Dave stated he will have this report monthly.

Trustees Reports:

April Osentoski:

- April presented the information from IT Right for their proposal for backing up our computers. After discussion, it was decided, before council would approve, April needed to get a quote from IT Right to include 4 computers, as her current quote only included 2 computers.
- April presented the idea that the village have a contest for students from Ubyly High School to present ideas for an update to our website. The village would still continue services through Jean Natzel. This would just be for updating the website.
- April announced that she has been appointed to the MML Energy Technology and Environment Committee.

Old Business: President Mark Brown presented to council the 2015-2016 budgets. The final total expenditures for the following funds were: General Fund - \$638,524.22, motion made by Barb Butch to accept the budget for the General Fund, seconded by April Osentoski. All in favor, motion carried; Local Streets - \$163,200.00, motion made by Lola Brown to accept the budget for the Local Streets Fund, seconded by Barb Butch. All in favor, motion carried; Major Streets - \$124,000.00, motion made by Barb Butch to accept the budget for the Major Streets Fund, seconded by Lola Brown. All in favor, motion carried; Village Streets – 92,000.00, motion made by April Osentoski to accept the budget for the Village Streets Fund, seconded by Lola Brown. All in favor, motion carried; Water Fund - \$323,900.00, motion made by Lola Brown to accept the budget for the Water Fund, seconded by April Osentoski. All in favor, motion carried; Library Fund – 82,175.00, motion made by Lola Brown to accept the budget for the Library Fund, seconded by April Osentoski. All in favor, one abstained, motion carried.

New Business:

- Larry Gornowicz would look into Blue Cross Blue Shield quote for Services.
- Larry Gornowicz is looking into the Garbage Fuel Charge that is charged by Emterra.

Presidents Report:

- “Movie in the Park”, Barb Butch is working with a contact person. Dates for “Movie in the Park” are currently set as June 6th and 20th, July 18th, and August 1st, 15th, and 29th. Barb stated we already have some sponsors.
- Mark Brown presented the Huron County Community Foundation I.C.E. Grant available. He suggested Council submit “Movie in the Park” for this grant. Barb Butch volunteered to fill out the application for this.
- Mark acknowledged the Village of Ubley’s compliance with MDOT’s Title VI Non-Discrimination Plan.
- From the desk of Joseph Trepkowski, Bingham Township Clerk, the warning whistle has been moved to the other side of town, most costs were incurred by Bingham Township.

Public:

Jim Zulauf stated the DPW has been doing a good job keeping the streets clean. Jim Zulauf also informed council members he has been looking for information on Planning and Zoning, stated he felt we didn’t have enough money in the zoning budget for the updates necessary. Police Chief Dave Rothe stated that the previous Planning Commission was disbanded. Barb Butch stated she would look into reorganizing the Commission.

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Lola Brown to adjourn, seconded by Barb Butch. All in favor, motion carried. The meeting was adjourned @ 8:43 p.m.

Respectfully Submitted
Sue L. Messing - Clerk- Village of Ubley
