

# Village of Ubly

## June 2, 2016

### Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:00 p.m. June 2, 2016, at the Bingham/Village Government Center.

**Attendance:** President, Mark Brown; Trustees Adam Kain, Lola Brown, Larry Gornowicz, Victoria Rutkowski, Barb Butch and Susan Schrader; Clerk Sue Messing, Treasurer Denise Gornowicz and Police Chief Dave Rothe were all present. DPW Supervisor Carl Weber was absent and excused. There were 7 citizens in attendance.

The Pledge of Allegiance was recited.

Perry Heleski, owner of RE Store, was present and requested council to grant a variance to have a yellow truck reclassified from an “inoperable vehicle” to a “sign” to be used to advertise his business. A motion was made by Barb Butch to reclassify the yellow truck as a sign so long as the truck passes inspection to be inoperable as stated in the village ordinances and sign zoning. Victoria seconded the motion. 3 yays, 4 nays, motion was denied. Discussion followed. A motion was made by Adam Kain to table this issue for reconsideration until the July meeting. Lola Brown seconded the motion. 4 yays, 3 nays, motion carried.

**Minutes:** Minutes from the May regular meeting had been given to each person prior to the meeting and were reviewed at this time. A change was noted on page 3, under President’s Report it should read as follows:”Susan Schrader made a motion to rescind all old ordinances and approve the new ordinances as presented...”. A motion was made by Larry Gornowicz to accept the May minutes with changes made, seconded by Victoria Rutkowski. All in favor, motion carried.

**Bills:** May bills were reviewed. Discussion followed. A motion was made by Larry Gornowicz to pay May bills. Susan Schrader seconded the motion. All in favor, motion carried.

#### **Clerks Report:**

- Sue let council know that she was able to get a tax credit incorporated to the CITGO charge card bill for the DPW when purchasing gas. The police department already receives this credit on their bill. Now we will be receiving a tax credit on the DPW bill. This credit should now be showing up on future bills from CITGO.
- Signed paperwork had been sent out to the auditor and hopefully this month she would be getting back with the village as to what the amount is that she will allow us to credit the general fund from the loan with Northstar Bank for the Police Station and Water Wells.
- The printer in the office had broken and it was necessary to purchase a new printer. Sue had purchased the printer from Thumb Office Supply.

**Treasurers Report:** Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$176,911.70, Water Fund \$401,681.05, Major Streets \$312,139.00, Local Streets \$231,496.41, Village Streets \$257,779.76, Library Fund \$33,106.84 and Downtown Development Fund \$13,947.45.

- Summer taxes have been processed and they will be sent out in June.
- Denise is continuing to work on transferring monies we have in the bank, making sure it is FDIC insured. She is looking in to what options are available to make sure it is insured.

**DPW Report:** DPW Supervisor Carl Weber was absent due to a water issue and President Mark Brown spoke on his behalf. Carl was to look into some issues mentioned at the park - some handles on the new playground equipment are loose and they need to be checked and there are also some low branches by the playground equipment that need to be trimmed. Susan Schrader had spoke with Carl about putting up some "Children at Play" signs in certain areas of the village.

**Police Report:** Police Chief Dave Rothe presented his report.

- Dave requested that a meeting be set up with Officer Clark for his 90 day evaluation/review. The people to meet with Chief Rothe and Officer Clark are Lola Brown and Barb Butch/Susan Schrader.
- Dave also asked that his contract, which is up in August, also be reviewed.
- Dave will be meeting with the Village Attorney, John Ferris, to discuss the correct wording needed to have the truck reclassified to a sign as mentioned above.
- The lights on the Tahoe had been checked and rewired as necessary and the Tahoe is working well. The actual cost was less than the estimated cost.
- Dave is looking into a new vehicle for the police department to be purchased some time next year.

### **Trustees Reports:**

**Lola Brown:** Lola had met Barb Butch and Larry Gornowicz to discuss raises/wages for the clerk, treasurer, water billing administrator, and the planning commission. They presented to council their recommendations. Discussion followed. The committee did not feel it was feasible to make the clerk position a full time position at this time. It was also noted that the clerk and water billing administrator positions have to be separated in the ordinance book. It was also noted at this time that the golf cart ordinance need to be added in to the ordinance book. Larry, Victoria, and Mark are to meet with the water billing administrator to discuss their responsibilities, job description, and some issues that have been ongoing. Changes to her wages would come at a later date. A motion was made by Larry Gornowicz to increase the clerk's salary from \$8,000.00 /year to \$8,500.00/year effective immediately. Lola Brown seconded the motion. All in favor motion carried. A motion was made by Victoria Rutkowski to increase the treasurer's salary from \$4,500.00/year to \$5,000.00/year effective immediately. Adam Kain seconded the motion. 5 yays, 1 nay, 1 abstained. Motion carried. Susan Schrader made a motion for the decision as to how to pay the planning commission be tabled until the July meeting. Barb Butch seconded the motion. 6 yays, 1 nay. Motion carried.

**Susan Schrader:** Susan presented to council a finished product of the application/contract to be used by vendors for the Ubly Homecoming. Discussion followed. A motion was made by Larry Gornowicz to accept the contract that would allow venders at the Ubly Homecoming. Lola Brown seconded the motion. All in favor, motion carried. (A copy of the contract will be filed with the village minutes). Susan also noted "Movies in the Park" will be starting back up, with the first movie set to be shown on June 11<sup>th</sup>. There were many businesses interested in sponsoring a movie.

**Old Business:**

- No old business to discuss.

**New Business:**

- With the Ubly Homecoming coming up, the noise ordinance was brought up and discussed. Barb Butch made a motion to have a waiver on the Noise Ordinance for the Ubly Homecoming. Susan Schrader seconded the motion. All in favor, motion carried.

**Presidents Report:**

- President Mark Brown informed council of upcoming changes that would concern additional mandatory water testing to be done.
- Mark spoke about creating a "Downtown Development" committee/person.
- Discussion was held on when to have the July meeting since it falls during the Ubly Homecoming activities. Discussion followed. A motion was made by Barb Butch to change the Village of Ubly Board Meeting from July 7<sup>th</sup> to June 30<sup>th</sup>. Victoria Rutkowski seconded the motion. All in favor, motion carried.

**Public:**

- Doreen Zulauf spoke and expressed her concerns and the need for attention to be given to the playground equipment and other areas in the park to prevent any accidents from happening.
- Steve Irvine, representative from the local TVO and homecoming committee spoke. Steve expressed his gratitude to council for their cooperation with the new flag poles that were placed on the little league fields. The flag poles were up and they will soon have flags on them. Steve also announced that the next Homecoming Committee meeting would be held on June 7<sup>th</sup> followed by another on June 20<sup>th</sup>.
- Brandon James from WLEW was present and introduced his replacement, Nathan McClain. Nathan will be attending future meetings.

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Lola Brown to adjourn, seconded by Larry Gornowicz. All in favor, motion carried. The meeting was adjourned @ 8:50 p.m.

Respectfully Submitted  
Sue L. Messing - Clerk- Village of Ubly

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