

Village of Ubly

January 7, 2016

Meeting Minutes

The Village of Ubly Regular Meeting was held at 7:00 p.m. January 7th, 2016, at the Bingham/Village Government Center.

Attendance: President Mark Brown; Trustees Barb Butch, Larry Gornowicz, Lola Brown, and Adam Kain; Clerk Sue Messing, Treasurer Denise Gornowicz, Police Chief David Rothe and DPW Supervisor Carl Weber were all present. Trustee Susan Schrader was absent and excused. There were 8 citizens in attendance.

The Pledge of Allegiance was recited.

Minutes: Minutes from the December regular meeting had been given to each person prior to the meeting and were reviewed at this time. A motion was made by Lola Brown to accept the December minutes as written, seconded by Larry Gornowicz. All in favor, motion carried.

President Mark Brown read a letter of interest to council for the open trustee position received from Victoria Rutkowski. The council held a brief discussion. With there being no other parties interested, Larry Gornowicz made a motion to have Victoria Rutkowski appointed to the vacant trustee position. Lola Brown seconded the motion. All in favor, motion carried. Victoria Rutkowski was then sworn into the Ubly Village Council by Sue Messing, village clerk.

- Sue had received the current month's phone bill, and the village phone showed a change but the police phone did not. Sue was in contact with someone at AT&T. She would let council know at the next meeting about the bill.
- Sue and DPW supervisor Carl Weber were working on Act 51 slips for the fiscal year end.
- Sue had received notice that there would be a substantial increase (\$900.00) in the charge for the audit this year due to additional paperwork that was required to be done by the auditor pertaining to employees' pension plans.
- Sue had been in contact with Laurie Messing, and hopefully W-2's would be done soon.
- Sue had also received a letter from John Olsen, Project Manager from Spicer Group, pertaining to the SAW Grant. A copy had been given to each member prior to the meeting. John was requesting a kick off meeting with members of the council on February 4, 2016 at 10:00 a.m. The purpose of the meeting was to discuss with the council the next steps to be taken for the Storm Water Asset Management Plan and the use of the SAW Grant monies we would be receiving.

Bills: December bills were reviewed. Discussion followed. Sue had one late entry for the bills at this time: The Print Shoppe (\$135.00), purchased by the police, for paper with letterhead and police logo printed on it. A motion was made by Barb Butch to pay December bills with changes made, Victoria Rutkowski seconded the motion. All in favor, motion carried.

- **Treasurers Report:** Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$241,978.54, Water Fund \$426,340.68, Major Streets \$322,565.79, Local Streets \$240,054.57, Village Streets \$257,912.29, Library Fund \$64,983.93 and Downtown Development Fund \$13,939.09.

- Denise noted that she had received a second NSF check from the same resident and asked council how they wanted her to handle the situation. Discussion followed. Denise was instructed to send out a letter of intent to the resident informing them they would no longer accept personal checks from this individual, they are to pay in cash or money order. If payment is not received by a certain date, their water would be turned off.

DPW Report: DPW Supervisor Carl Weber presented his report:

- Christmas decorations are now down. Some of the decorations had gotten beaten up with the bad weather. Carl stated some garland and other stuff would have to be replaced for the coming year.
- Water Meter readings had not been done yet, Lori White was working with a member from Michigan Meter to get things set up in the water office.
- Carl was working with a member from Control Dynamics to fix our current well controls for a substantial amount less than budgeted.
- Carl would be meeting with John Olsen on January 12th to go over some info on the SAW Grant.
- Carl was working on his budget for the DPW, Major and Local Streets, and the Water Departments
- Carl inquired about getting his cell phone changed/fixed, as he has poor phone reception in the water office with the steel walls. Sue would check with Thumb Cell to see what could be done.
- Carl had presented to the council a copy of the “Village of Ubyly Water System General Plan” that had been compiled by Stiverson & Associates. Carl pointed out some of the points of interest and information provided by the report. Discussion followed.

Police Report: Police Chief Dave Rothe presented his report.

- Dave had given each council member a copy of the December report, as well as the July thru December report and the year end report.
- Dave brought up the ordinance pertaining to having a business in a residential home for village resident Nicole Coddington. Dave now has the ordinance and he will get with Zoning Administrator Joe Partaka and they will assist Nicole in obtaining the necessary licensure for a day care in her home.
- Dave informed council that the Tahoe had been in a small accident and had some minor damage and is going to be repaired by Valley Collision.

Trustees Reports:

Barb Butch:

- Barb had talked to Jim Phelp about the zoning committee. Barb stated that Jim is comparing the villages’ zoning laws to zoning laws at the county level and he will be able to advise council as to what the next step is pertaining to the zoning committee.
- Barb had talked to Carl Osentoski about grants available for master plans, water meters, village lights etc. She is looking in to see what grants are available.

At this time Mark read the water report that had been presented by employee Lori White who does the water billing. Lori was requesting from council permission to purchase an adding machine/calculator for the water office as well as obtaining a cell phone for her to use for the water dept. Council stated she could go ahead and get the adding machine/calculator but declined her request for a cell phone.

Old Business:

- Mark stated he had been in touch with John Olsen from the Spicer Group for the SAW grant, and stated he would be at the upcoming meeting.

New Business:

- Mark stated he would have some budget info gathered together for the next meeting and he would set a date at the next meeting for budget review.
- Mark announced that by January 2018, a 20 year “Capital Improvement Plan” needs to be in place with the water system. While putting this plan together we need to also look at the Village Street Plans (3-5 Year Plan) so as not to be putting new pavement on a road one year and tearing it out the next.

Presidents Report:

- Mark informed council to start looking at possible projects for “village beautification/improvements”.
- Mark commended the Stiverson & Associates group on putting together a well written and interesting report (Village of Uby Water System General Plan).

Public:

- Tom Donnellon from the Huron County Road Commission was present and “Thanked” employees Carl Weber and Virgil Briole for their help and assistance provided while the county was paving M19 this past summer. He commended them both on a job well done. Tom also offered help with the 3-5 year plan for the Village Streets.
- Dave Peruski was present and gave information at the county level: the election of a new chairman for the county board and he invited a village resident to review records at a county level (this particular resident was not present at the meeting).

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Larry Gornowicz to adjourn, seconded by Lola Brown. All in favor, motion carried. The meeting was adjourned @ 8:08 p.m.

Respectfully Submitted
Sue L. Messing - Clerk- Village of Uby
