

Village of Ubyly

April 7, 2016

Meeting Minutes

The Village of Ubyly Regular Meeting was held at 7:00 p.m. April 7, 2016, at the Bingham/Village Government Center.

Attendance: President, Mark Brown; Trustees Adam Kain, Lola Brown, Larry Gornowicz, Victoria Rutkowski, Susan Schrader, and Barb Butch; Treasurer Denise Gornowicz, Clerk Sue Messing:, and DPW Supervisor Carl Weber were all present. Police Chief Dave Rothe was absent and excused. There were 6 citizens in attendance.

The Pledge of Allegiance was recited.

Minutes: Minutes from the March regular meeting had been given to each person prior to the meeting and were reviewed at this time. A motion was made by Lola Brown to accept the March minutes as written, seconded by Barb Butch. All in favor, motion carried. Minutes from the March Zoning Variance meeting had been given to each person prior to the meeting and were reviewed at this time A motion was made by Barb Butch to accept the March Zoning Variance meeting minutes as written, seconded by Susan Schrader. All in favor, motion carried. Minutes from the March Public Hearing/Budget meeting had been given to each person prior to the meeting and were reviewed at this time A motion was made by Susan Schrader to accept the March Public Hearing/Budget meeting minutes as written, seconded by Victoria Rutkowski. All in favor, motion carried.

Bills: March bills were reviewed. President Mark Brown requested the bill for I.T. Right be split between the general fund and the Water Fund, with \$1,000.00.being paid from each fund. Sue also had a late entry from Ubyly Auto Parts in which the bill would be split up between the General fund and the Major and Local Street funds. Discussion followed. A motion was made by Barb Butch to pay March bills with changes made. Victoria Rutkowski seconded the motion. All in favor, motion carried.

Clerks Report:

- Sue let council know the company portion for MERS retirement for full time employee's had increased from 14.29% to 14.64%.
- The village had finally received a credit from AT&T for the Police Phone/Internet. There was no Bill for the police for March and there was still some left over for a credit for April.
- Sue let council know she had inadvertently paid a bill to Spicer for the SAW Grant that had been paid previously. They applied the overpayment to their next bill.
- Sue requested council to approve an upgrade/update for QuickBooks. She is currently using 2013 level and QuickBooks will no longer service 2013 after May. Discussion followed. Barb Butch made a motion to allow Sue to upgrade the Village QuickBooks Program, seconded by Lola Brown. All in favor, motion carried.

Treasurers Report: Denise Gornowicz presented the treasurer's report. Updates on cash balances were given for the following accounts: General Fund \$281,237.72, Water Fund \$386,222.81, Major Streets \$304,497.22, Local Streets \$226,389.34, Village Streets \$258,022.44, Library Fund \$34,096.90 and Downtown Development Fund \$13,941.72.

- Denise announced that the 2015 Audit was set for April 28th.

DPW Report: DPW Supervisor Carl Weber presented his report:

- Water Meters had been read for the 1st quarter.
- The spray foam/ceiling in the DPW shed had been completed.
- Carl is working on lining up some summer help.
- Carl continues to work on the well controls. Currently there is a delay due to the village's proximity with Canada and radio frequencies and how they have to be coordinated with each other.
- Spicer cancelled their appearance in town for next week due to weather. The plan is for them to be in the village the following week.
- **Police Report:** Chief Rothe's quarterly report had been given out to council members prior to the meeting. Police Chief Dave Rothe was absent and President Mark Brown spoke on his behalf and presented to council the new full time police officer, Officer Matthew Clark. Officer Clark gave council and those present information on his background and experience. At this time Officer Clark brought up the "Code of Ordinances" Booklets that Chief Rothe had prepared for each council member. Mark Brown asked that council members review the booklets for the next meeting. The council welcomed Officer Clark to the community.

Trustees Reports: No Trustee Reports

Old Business:

- President Mark Brown presented to council Committee Allocation. They are as follows: Water & Services – Larry Gornowicz; Parks & Recreation & Village Newsletter – Susan Schrader; Personnel – Lola Brown; Budget & Finance – Victoria Rutkowski; Police Issues & President Pro-Tem – Barb Butch; DPW – Adam Cain; Zoning Liaison – President Mark Brown; Planning Commission – Jim Zulauf.
- Mark questioned Carl on how the Phone issues were coming for the DPW. Carl informed council that he has a member from Thumb Cell coming in the next week to reinvestigate possible solutions to the phone issues.
- The roof bids for the Police Station presented to council at the previous meeting were brought up for review. Discussion followed. Barb Butch made a motion to allow Chief Rothe and DPW supervisor Carl Weber to have the roof replaced on the police Station with costs not to exceed \$18,000.00. Susan Schrader seconded the motion. Motion passed with 6 yays, 0 nays and 1 abstained.

New Business:

- President Mark Brown spoke about the proposal from the Spicer Group for the Water System Geographic Information System (GIS). President Mark Brown expressed his willingness to have council accept the proposal for Phase I (GIS Phase), which had an estimated cost of \$10,000.00 and how it would be a beneficial when preparing the Village Master Plan that is due in 2018. Steven Rutkowski from Spicer Group was present and spoke with council and those present and explained what the Spicer Group would be doing with the mobile mapping for the water system. The plan, dependent on the weather, is they would be here in the village sometime between the mid to the end of the following week doing the mobile mapping. Discussion followed. The council decided to table the decision to have the Spicer Group perform Phase I of the Water System (GIS) approved.

Presidents Report:

- President Mark Brown had been in touch with Tammy Messing on the issue of dugouts for the little league baseball fields. Discussion followed. Council agreed and was receptive to allowing dugouts to be put on the little league fields but would like to see some drawings/info as to what the plan is for these dugouts.
- Mark had been in touch with Carl Osentoski and spoke with him about downtown development. He would have more information in the near future.

Public:

- Steve Irvine, president of the Homecoming committee and member of the TVO, presented to council a drawing and some of his ideas for having a flag/flag pole/lights placed near “Forever Soaring” in Sleeper Park. He stated all expenses would be covered by the TVO, the Women’s Auxiliary, and the VFW Post. Larry Gornowicz made a motion to allow the TVO to move forward with their project of erecting a lighted flag near “Forever Soaring” in Sleeper Park. Barb Butch seconded the motion. All in favor, motion carried. Steve was also asking council to reconsider and be open to the idea of vendors being able to stay in the park overnight during the Uibly Homecoming. Barb Butch supported the idea. Discussion followed. Susan Schrader stated she would draw up papers providing guidelines/rules for possible vendors who wish to come to the Uibly Homecoming and stay overnight in the park. Steve also requested the presence of a council member at their next meeting on April 18th at 7:00 p.m. Susan Schrader or Victoria Rutkowski will be attending that meeting.
- Jim Zulauf , current Chairperson for the planning Commission, provided council with a list of members of the Planning Commission Board, their phone numbers/e-mail addresses, and how long each of their terms were. Jim stated the Planning Commission have set their meetings to be held the 3rd Monday of the month at 7:00 p.m. at Bingham/Village Government Center. He also stated he would be getting quotes form people to proceed with the Master Plan.
- Dave Peruski was present and gave updates on info from the county level: possible additional wind districts and the county budget was in the black.

There being no further business, President Mark Brown entertained a motion to adjourn. A motion was made by Lola Brown to adjourn, seconded by Victoria Rutkowski. All in favor, motion carried. The meeting was adjourned @ 8:25 p.m.

Respectfully Submitted
Sue L. Messing - Clerk- Village of Uibly
